



BID DOCUMENT AND SPECIFICATIONS FOR ONE (1) THREE-QUARTER TON PICKUP TRUCK BID SPECIFICATION REQUIREMENTS

It is the intent of this document to describe in sufficient detail a three-quarter ton pickup truck, specifications for which are noted herein, to be equipped and configured as shown on the manufacturer's current specification sheet, unless otherwise stated.

Bidder shall respond in writing under *FURNISHED COLUMN* to all numbered items listed in this specification document and provide a clear response as to the manner in which specification requirements are met. If multiple requirements are listed under a numbered item and such are designated by secondary alphabetical characters (such as A., B., C.), a separate response is required for each so designated item. Bid may be rejected if *Furnished Column* is not filled in and will be rejected if the bid is incomplete, and/or if any specification document pages are missing from the bid packet. All bids shall be completed in legible hand-written ink, or typed. Bids completed in pencil or with some other method of non-permanent marking are not acceptable and will be rejected. Bids will be rejected if required signatures are missing from the document.

Explanations provided on warranty and on features, parts, and components furnished that differ in any substantive manner from specified requirements are to be clear and precise. These explanations are to be either listed under the furnished column next to the applicable numbered item, or stated on a clearly defined and marked separately on a printed/typewritten sheet of paper. References made to product literature in lieu of this requirement are not acceptable. If a statement is requested in the specifications to clarify details and component models, and/or weights and measurements, this information is to be provided next to the numbered item or be clearly referenced on a separately printed/typewritten sheet of paper for consideration of award of bid.

All parts which are not specifically mentioned but which are necessary to provide a complete machine are to be included in the bid and shall conform in strength and quality to that which is provided in the trade in general. Any standard manufacturer's features on the item(s) bid which are not listed specifically in this bid document are to be provided as a part of the bid.

Bidders may exceed specification requirements unless a maximum is specifically stated in this document. Minimum features listed in this document which affect one or more critical areas (such as equipment life, performance, maintenance cost, and safety) of the item(s) bid is to be provided for each numbered item unless an approved equivalent is presented by the bidder. Minimums requested on non-critical features (such as do not significantly affect equipment life, performance, maintenance cost, and safety) may be considered as non-disqualifying items only if such cannot be furnished by the manufacturer as an option or cannot be added by the bidder without significant modification to the unit bid, or if the adding of such a feature voids manufacturer's warranty.

Equipment is to be of current design and under current production. No prototypes or experimental models will be accepted. Bidder is required to furnish a method for providing parts and service.

If multiple bids are furnished by the bidder in order for the City of Abilene to consider a number of models and/or significant model variations, a separate and complete specification document is to be submitted and signed for each of these bids. Each individual bid is to comply fully with the *Bid Contract Requirements Section* of this document. Presenting several bids under one document or presenting a fragmented bid document is not acceptable and may disqualify the bidder. If a sub-contractor of the bidder is to provide all or part of the specified technical requirements or any other requirements specified by the City of Abilene, then the authorized representative of the bidder remains responsible for completing and signing all sections of the bid document regardless of any portion of the bid item(s) to be furnished by the sub-contractor of the bidder.

Bid sections furnished by a sub-contractor of the bidder that are presented in any manner other than as a part of a complete bid document for that specific bid and that do not bear the signature of the bidder's authorized representative will be considered incomplete. The total dollars quoted in the *Bid Form* of this document shall constitute the maximum cost to the City of Abilene, Texas, for the completion of all specification requirements. The



City of Abilene shall not be liable for any additional or subsequent costs directly related to this bid agreement after award of bid.

The City of Abilene reserves the right to reject any and all bids and to waive any and all formalities and technicalities. The City of Abilene also reserves the right to retain or trade in any applicable equipment in part or in whole. Bidder shall assume all risks and liability of ownership and possession of any unit traded in (if applicable) under this bid agreement.

The City of Abilene is exempt from Federal excise tax, Federal transportation tax, and State sales tax.

Under no circumstances will the City of Abilene accept a unit that exceeds legal weight limits or which is in violation of any Federal, State of Texas, or local law. Unit bid, when fully loaded in all standard on and off road operations, is to be in full compliance with all current applicable regulations of the Environmental Protection Agency (EPA), Occupational Safety and Health Administration (OSHA), and National Institute of Occupational Safety and Health (NIOSH). All items bid must meet applicable American National Standards Institute (ANSI) requirements.

It is not the intention of the City of Abilene to restrict bid specifications by brand names. Where brand names and model numbers are indicated, they are recommended by the City of Abilene based on availability of trained service personnel, and past experience with the dependability and reliability of the products. The Bidder may propose an approved equivalent to the items listed. If so listed as an equivalent, the Bidder shall fully describe each unit requested so that it may be determined that the proposed item(s) is/are equal to, or exceeds the item(s) specified in this document by the City of Abilene. The decision as to whether a specified item is a qualified equal to the brand name listed rests solely with the City of Abilene. Make and model is to be listed under the *Furnished Column* of the specification document, for consideration by the City of Abilene.

Unit bid is to be ready for intended active service upon delivery. The City of Abilene will not accept delivery of an incomplete unit or of a unit not in compliance with the specification requirements listed in this document, nor shall any payment be made until the unit is in full compliance. Major delays in meeting compliance requirements may result in cancellation of bid award.

A copy of this completed and signed specification document is to be attached to the bid form provided, listing the items to be furnished. A printed brochure is to be provided with the bid packet, if applicable, depicting the machine and accessories bid and describing their capabilities.

NOTE: Variances from specifications submitted by the bidder at bid opening that are not covered by an addendum and not meeting specifications will disqualify the bid. The bidder is to be responsible for contacting the City of Abilene Purchasing Administrator and/or Fleet Management a minimum of five (5) working days prior to bid opening on any requested addendum changes to this specification document. Addendum changes requested at a later date may not be considered.

MINIMUM PROCUREMENT REQUIREMENTS

The City of Abilene shall be accountable for all documented explanations and agreements pertaining to this bid document made between the bidder and the City of Abilene Purchasing Administrator or Fleet Management.

Any documented explanations and agreements between the bidder and City of Abilene employees other than the Purchasing Administrator or Fleet Management shall be null and void. All documents and correspondence pertaining to specification adjustments, cost adjustments, delivery, and related items are to be addressed to the Purchasing Administrator for City of Abilene consideration.

The bidder hereby agrees to having read and understood the Minimum Procurement Requirements section of this document.

Name

Title

Date



Contacts:

Melissa Denson
Purchasing Administrator
City Hall, 555 Walnut Street
Abilene, Texas 79601
Phone: 325 676 6225
Fax: 325 676 6289
E-mail: melissa.denson@abilenetx.com

Cheri Carter
Fleet Analyst
898 Sandy Street
Abilene, Texas 79601
Phone: 325 676 6252
Fax: 325 672 4202
E-mail: cheri.carter@abilenetx.com

MINIMUM PERFORMANCE REQUIREMENTS

A list of current users is to be furnished upon request by the City of Abilene Purchasing Administrator or Fleet Management. The following information is to be furnished for each current user listed by the bidder:

- Name of organization
- Name of contact
- Address of organization
- Phone number of contact
- Fax number of contact

All performance demonstrations are to be coordinated by the City of Abilene's Fleet Management Division. The bidder is responsible for contacting Cheri Carter, Fleet Analyst, at 325/676-6252 a minimum of twenty-four (24) hours prior to any performance demonstration. Failure to meet this notification requirement may delay the scheduling of the performance demonstration. Performance demonstrations shall be scheduled before bid opening.

MINIMUM TECHNICAL REQUIREMENTS

SPECIFICATIONS

FURNISHED

MODEL:

1.	Model bid is to be a ¾ ton, regular cab, 2WD, long bed, gasoline engine pickup truck. State make and model being bid.	1.	
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CHASSIS AND INTERIOR:

2.	GVWR is to be nine-thousand-three-hundred (9,300) lb.	2.	
3.	Automatic transmission.	3.	
4.	Limited slip differential or traction assist.	4.	
5.	Twelve (12) volt power point outlet.	5.	
6.	Bench seating with a 40/20/40 design.	6.	
7.	Cloth seat covers matching interior trim color.	7.	
8.	Tilt steering wheel.	8.	
9.	Factory air conditioning and heating system.	9.	
10.	AM/FM radio.	10.	
11.	Left and right outside camping telescoping mirrors to provide clear visibility along sides and rear of vehicle.	11.	
12.	Left and right side slip-resistant entry steps. If factory furnished steps are not available, after-market is acceptable.	12.	



SPECIFICATIONS

FURNISHED

13.	Towing package with auxiliary transmission oil cooler and seven (7) pin wiring harness.	13.	
14.	Trailer brake controller. If factory furnished brake controller is not available, after-market is acceptable.	14.	
15.	Upfitter switches located in cab with four (4) switch capability. Switches are to be wired with the key-on option and should be fully functional and operational upon delivery. If factory furnished upfitter switches are not available, after-market is acceptable.	15.	
16.	Rubber or vinyl floor covering throughout the entire interior floor. Carpeting is not acceptable.	16.	
17.	Removable all weather rubber floor mats are to be provided for all seating positions.	17.	

ENGINE SYSTEM:

18.	V-8, five-and-zero-tenths (5.0) liter gasoline engine.	18.	
19.	Zero (0) degrees Fahrenheit antifreeze protection.	19.	

SAFETY REQUIREMENTS:

20.	Two (2) year inspection is required along with the Texas Department of Public Safety Vehicle Inspection Report (VIR).	20.	
21.	Operator and passenger front airbag.	21.	

PAINT AND EXTERIOR FINISH:

22.	The vehicle exterior is to be painted at the factory with RPO white paint. After-market paint and paint application is not acceptable. The complete assembly, including all welds, is to be thoroughly cleaned before paint is applied on the vehicle. All foreign materials, slag, rust, dirt, and other matter that may result in an uneven finish after painting are to be removed prior to painting. All paint is to be applied evenly, without runs or light areas.	22.	
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OPTIONAL EQUIPMENT:

NOTE TO BIDDERS: The accessories listed in this section may or may not be procured under this bid agreement. The additional unit cost for each of these items is to be listed separately on the bid tabulation of this document unless the item constitutes a standard feature. Award of bid will be based on the unit price including all standard no-charge options, and any additional options purchased. All other extra-charge accessories or options requested in this section may or may not be procured by the City of Abilene. If the inclusion of one or more of these accessories requires an upgrade to a luxury or other top-of-the-class vehicle, and the criteria for that upgrade vehicle has not been specified under the minimum Technical Requirements Section, the bidder is to make a statement to this effect and provide the cost for both the base model, on which the option(s) is not available, and the upgrade model furnishing the option(s), on the *bid tabulation* of this document.

23.	One (1) full-size spare wheel and tire that is identical in size and design to the other four (4) wheels and tires.	23.	() Requires upgrade model () Standard feature, included in base bid () Optional feature, priced separately () After-market feature, priced separately () Not furnished
24.	Left and right outside power adjustable trailer tow mirrors to provide clear visibility along sides and rear of vehicle.	24.	() Requires upgrade model () Standard feature, included in base bid () Optional feature, priced separately () After-market feature, priced separately () Not furnished

**SPECIFICATIONS****FURNISHED**

25.	Hands-free communication system.	25.	() Requires upgrade model () Standard feature, included in base bid () Optional feature, priced separately () After-market feature, priced separately () Not furnished
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MINIMUM GENERAL REQUIREMENTS**NOTIFICATION OF PLACEMENT OF ORDER:**

26.	A document is to be provided to the City of Abilene by the winning bidder verifying that the order for this item has been placed with the manufacturer and clearly stating the date on which the order was placed, and when build is anticipated.	26.	
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WARRANTY:

27.	State details of all standard and extended warranties furnished, including parts and labor. The Warranty Section listed at the end of this document is to be completed and signed.	27.	
28.	Warranty period time is to begin on the date unit(s) is fully accepted by City of Abilene personnel.	28.	
29.	Any warranty labor to be performed by City of Abilene mechanics is to be reimbursed by the bidder at the City's current labor rate.	29.	
30.	A telephone call by City of Abilene Fleet Maintenance personnel is to constitute sufficient notification for warranty service to the bidder on standard factory stock items and non-standard factory items.	30.	
31.	Transportation is to be furnished at bidder's expense for all warranty related work outside a ten (10) mile radius from City of Abilene limits.	31.	
32.	The City of Abilene shall not be liable for any warranty related charges, payments, or billings. No warranty service and parts charges are to be invoiced to the City of Abilene.	32.	

PARTS AND SERVICE:

33.	Parts and service availability are to be provided for a minimum of seven (7) years.	33.	
34.	State the location of bidder's authorized parts and service facility within or closest to the City of Abilene	34.	

MANUALS AND DOCUMENTS:

35.	One (1) operator's manual is to be furnished at delivery for each unit purchased.	35.	
36.	To assure prompt acceptance and payment, all titles and vehicle documents are to be delivered to Cheri Carter, City of Abilene Fleet Analyst, 898 Sandy Street, Abilene Texas (Mailing address: P.O. Box 60, Abilene, Texas 79604). Phone: 325 676 6252 Fax: 325 676 4202 E-mail: cheri.carter@abilenetx.com The unit will not be accepted by the City of Abilene until all title and vehicle document requirements have been met. All documents are to be titled as follows:	36.	



SPECIFICATIONS

FURNISHED

	City of Abilene 555 Walnut Street Abilene, Texas 79601		
37.	A complete and signed Certificate of Origin must be furnished on each unit bid together with a completed and signed Form for Texas Certificate of Title, Seller Affidavit (Form F130), if applicable.	37.	
38.	A complete factory build sheet is to be provided at delivery, if applicable, for each unit bid.	38.	

DELIVERY, ACCEPTANCE, AND PAYMENT:

39.	Bidder is to notify the City of Abilene Fleet Management Division of any delays in delivery extending beyond two (2) weeks from the <i>Final Anticipated Delivery Date</i> stated in this document. Failure to coordinate major delays in delivery with the above City of Abilene designated personnel shall release the City of this purchase order contract.	39.	
40.	A telephone call or written communication is to be provided to the City of Abilene Fleet Management Division a minimum of two (2) days prior to delivery stating the anticipated date and time the unit(s) is to be delivered as well as any items pending at delivery in order that physical inspections, process requirements, and payment can be expedited.	40.	
41.	Bidder is to ensure that each completely built unit meets all the technical specifications prior to delivery to the City of Abilene Fleet facility. If the City of Abilene finds a unit does not meet all requirements, bidder shall promptly remove the unit until all exceptions have been rectified. Failure to remove the unit that is not in compliance with all specifications will result in a storage fee of \$25.00 per day.	41.	
42.	Unit(s) is to be delivered to the City of Abilene Fleet facility located at: 898 Sandy Street Abilene, Texas 79601 Attn: Fleet Management (325) 676 6252 or (325) 437 4525	42.	
43.	Payment will be made by the City of Abilene within thirty (30) days of full acceptance.	43.	



WARRANTY SECTION

WARRANTY ITEM	LABOR COVERAGE DURATION	PARTS COVERAGE DURATION	FULL COVERAGE LABOR-PARTS	EXTENDED WARRANTY AVAILABLE
Bumper to Bumper				
Powertrain				

Note: Provide details with this document on extended warranty options available on the model(s) bid, stating the specific parts and components covered under each option and the cost breakdown pertaining to each. Extended warranty may or may not be purchased with this bid.

Signature of Company Representative



BID FORM
ONE (1) THREE-QUARTER TON PICKUP TRUCK
FOB ABILENE, TEXAS

	Year	Make	Model
REGULAR CAB 3/4-TON PICKUP			

	Quantity	Unit Price	Extended Price (Quantity x Unit Price)
REGULAR CAB 3/4-TON PICKUP	1	\$	\$

TOTAL BID FOR ONE (1) 3/4-TON PICKUP TRUCK	\$
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OPTION: Additional Cost For: Spare wheel and tire as specified.	\$
OPTION: Additional Cost For: Power adjustable mirrors as specified.	\$
OPTION: Additional Cost For: Hands-free communication as specified.	\$

DELIVERY TO BE _____ DAYS AFTER RECEIPT OF ORDER (ARO)

NAME OF COMPANY _____

NAME OF REPRESENTATIVE (PRINT) _____

TITLE OF REPRESENTATIVE (PRINT) _____

COMPANY STREET ADDRESS _____

COMPANY CITY, STATE AND ZIP _____

COMPANY PHONE _____ COMPANY FAX _____

COMPANY WEB SITE _____ REP. E-MAIL _____

Company Representative's Signature



VEHICLE LICENSES

Any entity or person that manufactures, distributes, and/or converts new motor vehicles (or represents an entity that manufactures, distributes, and/or converts new motor vehicles) or is in the business of buying, exchanging, or selling new motor vehicle is required under the Texas Vehicle Commission Code, [Tex.Rev.Civ.Stat.Ann.Art4413 (36) and 4413(36a)] to be licensed by the Motor Vehicle Division of the Texas Department of Transportation.

In order for a bid to be in compliance with the Motor Vehicle Commission Code, the bidder must hold and provide all applicable current valid licenses issued by the State of Texas:

Name _____ and Manufacturer's License No. _____

Name _____ and Converter's License No. _____

Name _____ and Representative License No. _____

Name _____ and Franchise Dealer's Lic. No. _____

General Distinguishing No. _____ (Franchised TX Dealer).

Bidders are to submit the above information with the bid packet for consideration of award of bid.

Firm Name (Print)

Signature of Authorized Representative